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## Terms of Reference Set for:



The ASSC.

The ASSC Steering Group.

The ASSC Program Manager.

The ASSC Program Sponsor.

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## ASSC

The ASSC should exist to:

- Provide the MoD and its suppliers with the information required to best exploit current and future technologies.
- Call on and be able to provide expert advice on the application of existing standards and technologies in military systems.
- Assist in the clarification of opinion on the technical content of proposed applicable national and international standards.
- Identify the potential use and applicability of emergent and future technologies.
- Improve the efficacy of the UK's military supply base.
- Influence the standardisation processes, for the good of the MoD and its suppliers.
- Encourage, where appropriate, the harmonisation of military and civil standards.
- Promoting knowledge transfer and closer working relationships between the stakeholders positioned in the civil and military domains.
- Provide best-practice guidance to stakeholders positioned in the land, sea and air domains

## **ASSC STEERING GROUP**

The ASSC Steering Group should exist to:

- Stand-up as a body of excellence that is representative of UK industry and the MOD.
- Identify and ratify selected themes of work for the ASSC.
- Identify areas of relevant expertise within industry and the MOD.
- Identify areas where standards and technology issues exist.
- Act as a conduit to other influential bodies including:
  - Software Systems Engineering Initiative (SSEI)
  - Society of Automotive Engineers (SAE)
  - NATO (AvS panel).
  - IAWG.
  - Research establishments.
- Endorse ASSC outputs.
- Raise the profile of the ASSC both internally and externally.

# **ASSC PROGRAM MANAGER**

The ASSC Program Manager is responsible for providing the following:

- To undertake the administration of the ASSC, including configuration management of documentation, control of membership, and website maintenance.
- To efficiently identify, implement and manage the ASSC core project management activities.
- To efficiently implement and manage ASSC tasks as directed by the Program Sponsor.
- To investigate subjects of interest for ASSC consideration and to ensure an annual schedule of activities is developed and agreed with the Program Sponsor.
- To regularly liaise and keep informed MOD representatives with regards ongoing tasks and activities.
- To identify and liaise with appropriate industry specialists to provide necessary expertise to assist in execution of identified tasks.
- To ensure effective communication and awareness of the ASSC.

## **ASSC PROGRAM SPONSOR**

The ASSC Program sponsor is responsible for:

- Providing e regular feedback on the administration of the ASSC and associated changes in requirements.
- To monitor and advise on the implementation and management of the ASSC core project management activities.
- To direct the ASSC PM in the priority and selection of ASSC tasks, with regular updates.
- To assist the ASSC PM in the development and agreement of the annual schedule of activities and provide timely feedback on reported subjects of interest.
- To provide regular liaison with the ASSC PM.
- To provide and maintain list of Industry and MOD contacts with relevant interest in the ASSC.
- To assist the ASSC PM in ensuring effective communication and awareness of the ASSC.
- To provide administrative assistance to the ASSC PM where appropriate and agreed.
- To source appropriate funding for the ASSC, balancing tasking against resources.